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In exercise of powers conferred by The Assam Direct Recruitment Commission for Analogous Posts in Class-III and Class-IV Act, 2021 and the Assam Direct Recruitment for Class-III and Class-IV Analogous Posts Rules,2022, online applications are invited from intending eligible applicants, who are citizens of India having registration number in the employment exchange of the state of Assam, for filling up 13,300 tentative vacant posts of Class-IV under different departments/ establishments in Government of Assam in Pay Bands and Grade Pay as per ROP, 2017 along-with other allowances as admissible.

2. Educational Qualification and vacancy for Class-IV Posts

Sl.No.	Minimum Qualification	Tentative Vacancies	Maximum Qualification
1	Read up to Class-VIII	9,000	HSSLC (Class-12) or equivalent examination passed
2	HSLC (Class Ten) or equivalent examination passed	4,300	

The maximum eligibility qualification for all Class-IV posts shall be HSSLC (Class 12) or equivalent examination passed and those who have educational qualification higher than this maximum eligibility educational qualification on the date of application shall not be eligible to apply for any of the posts or category of posts mentioned above.

3. The present number of vacancies are tentative and details of the vacancies including Pay band and Grade Pay will be published at least one week ahead of conduct of examination along with information on open and reserved positions, strictly as per prevailing Government Laws/ rules/ norms.

4. **Age:** The applicant shall not be less than 18 years or more than 40 years of age as on 01.01.2022.

The upper age limit is relaxable only as stipulated below:

- 5 years for SC/ST candidates.
- 3 years for OBC/MOBC candidates.
- 2 years for Ex-Servicemen.
- 10 years for Persons with Disabilities candidates.

The age limit of the candidates will be calculated on the basis of the School/Matriculation/ HSLC Admit Card/ Certificate issued by a recognised Board/ Council/ schools/ or other Government document, as applicable and notified.

5. Documents to be uploaded:

- Recent Passport Size Photograph.
- Scanned signature of the Candidate.

6. Application Fee:

The candidates have to submit Application Fee online only as follows:

- Rs. 200/- for UR and OBC/MOBC candidates
- Rs. 150/- for SC, ST(P) and ST(H) candidates

The fee shall be deposited by way of online payment through Payment Gateways link provided in the portal. Non submission of applicable amount of fee in the authorized online mode will lead to rejection of Application.

7. Application submission procedure:

- Candidates are required to apply in prescribed form through www.assam.gov.in or www.sebaonline.org only.
- Applications shall be received only in online mode from the midnight of 11th April, 2022 to the midnight of 30th May, 2022.
- Instructions for filling up prescribed application form will be available in the official website www.sebaonline.org.
- Candidates must fill up all the fields in the online application which are marked mandatory.
- Candidates should be cautious while submitting the application form. Once the online application is submitted, there will be no scope for editing / correction / resubmission.
- After submitting the application form, the candidate will get a unique number against their application. This unique number shall be used for all future references.
- The Commission will not be responsible for any lapse in submission of online application due to technical problems or otherwise.
- The Admit Card for attending the examination will be available for download from the website www.sebaonline.org.
- The date for the same shall be notified and published for information of all.

8. Selection Procedure:

- There shall be two parts of selection process- Written test and Interview.
- The scheme of examination shall be strictly as per the "Assam Direct Recruitment for Class-III and Class-IV Analogous Posts Rules, 2022", as amended from time to time. Further, this scheme will be published at least one week before the conduct of written test.
- The selected candidate will have to bring all the original testimonials i.e. Certificate of proof of age, Caste Certificate (in case of reserved category candidates), Educational Qualification Certificates, Economically Weaker Section Certificate, Disability Certificate (in case of PWBD candidates) and Declaration in Form- "A" under Rule 5(l) of the Assam Public Services (Application of Small Family Norms in Direct Recruitment) Rules, 2019 for verification at the time to be notified later on, amongst others. An undertaking with regards to fulfilment of all eligibility criteria has to be uploaded in the portal. The Discharge certificate will be required in case of Ex-serviceman.

9. Other Conditions:

- Those candidates who are already in Government service should produce NOC (No Objection Certificate) from the respective HoDs (Heads of Departments) at the time of the interview.
- Canvassing directly or indirectly shall disqualify a candidate.
- No TA/DA will be admissible for attending the written test/ Interview.
- The preparation of merit list and the appointment shall be made strictly in adherence to the relevant provisions of the "Assam Direct Recruitment for Class-III and Class-IV Analogous Posts Rules, 2022".
- In case of contradiction between averments in this advertisement and The Assam Direct Recruitment Commission for Analogous Posts in Class-III and Class-IV Act, 2021 and the Assam Direct Recruitment for Class-III and Class-IV Analogous Posts Rules, 2022, the later shall prevail over.
- The Commission reserves the right to cancel/amend the entire/ part of the process of recruitment at any time, without assigning any reason thereof. However, communication to the effect shall be made, in public domain/ related website regarding the same.

Sd/- Secretary, State Level Recruitment Commission for Class-IV Posts, Assam Administrative Staff College, Jawahar Nagar, Khanapara, Guwahati-22.

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In exercise of powers conferred by "The Assam Direct Recruitment Commission for Analogous Posts in Class-III and Class-IV Act, 2021" online applications are invited from intending and eligible candidates who are citizens of India having registration number in Employment Exchange in the State of Assam for filling up 13,141 nos. of vacant Grade-III posts (tentative) under different establishments/departments under Govt. of Assam.

There will be reservation of posts for various categories as per prevailing Government Rules. The details of the vacancies including particulars of pay in Pay Band -2/3 and applicable Grade Pay, etc. shall be published ahead of conduct of Examination along-with details of reservations against reserved categories.

1. Educational Qualifications required for various Grade-III posts are as follows:

SL NO	CATEGORY OF POSTS	MINIMUM QUALIFICATION REQUIRED	TENTATIVE VACANCIES
1	Category I (Accountant/ Cashier/ Jr. Asstt./LDA/Stenographer etc. Detailed list shall be available alongwith the application form)	Bachelor's degree with Computer Certificate/Diploma of minimum 6 (six) months duration from a recognized Institute. Bachelor's degree.	8331
2	Category II (Field Assistant, Fieldman, Foreman, Section Asstt. Soil Conservation Field Worker Jr., Agriculture Extension Assistant etc. Detailed list shall be available along with the application form)	HSSLC or equivalent (for post like Laboratory Assistant, Section Assistant and Photography Assistant, candidates with HSSLC or equivalent with Science stream only can apply)	3690
3	Category III (Driver)	HSLC or equivalent	1120

The present number of posts as mentioned above are tentative and final position of vacancies and reservation of posts shall be published in due course of time and before final selection.

Commission reserves the right to change any condition of recruitment mentioned in this advertisement before last date for submission of applications.

Further Commission reserves the right to cancel/amend the entire/part of the process of recruitment at any time without assigning any reason thereof. However, communication in this regard will be placed in public domain.

2. Age: The candidate should not be less than 18 years and more than 40 years of age as on 01.01.2022. The upper age limit is relaxable as follows:

- 5 years for SC/ST candidates.
- 3 years for OBC/MOBC candidates.
- 2 years for Ex-Servicemen.
- 10 years for PwD candidates.

The age limit of the candidates will be calculated on the basis of the Matriculation/ HSLC Admit Card/ Certificate issued by a recognised Board/ Council. No other document shall be accepted in lieu thereof for the purpose.

3. Documents to be uploaded:

- Recent Passport Size Photograph.
- Scanned signature of the Candidate.

4. Fee*: The candidates have to submit an Application Fee as follows:

- Rs. 350/- for UR and OBC/MOBC candidates
- Rs. 250/- for SC, ST(P) and ST(H) candidates

The fee shall be deposited by way of online payment through Payment Gateways provided in the portal.

5. Application Procedure:

CANDIDATES ARE REQUIRED TO APPLY IN PRESCRIBED FORM THROUGH ONLINE MODE ONLY. NO OTHER MODE FOR SUBMISSION OF APPLICATION IS ALLOWED.

- Instructions for filling up prescribed online form shall be available in website- **www.sebaonline.org** as well as in the official Assam Government website i.e. **assam.gov.in** from 11th of April 2022.
- The applications shall be received from 11th of April 2022 onwards upto 30th of May 2022.
- Candidates should fill up all the field in the online application which are marked mandatory.
- Candidates should be cautious while submitting the online application form. Once the online application is submitted there will be no scope for editing / correction / resubmission.
- After submitting the online application form, the candidate will get a unique number against their submitted application and will utilize the unique number for all future references.
- Candidates may also note that for any lapse in submission of online application due to technical problem, this office will not be responsible.
- The Admit Cards for attending the examination will be available for download from the official website of the Commission. Date and time for the same shall be notified later.

6. Selection Procedure:

The Selection Criteria and the mode of examination for the different categories of posts shall be communicated in due course of time.

The shortlisted candidates will have to bring all the original testimonials i.e. Age proof Certificate, Caste Certificate (in case of reserved category candidates), Educational Qualification Certificates, Computer Proficiency Certificate (as applicable), Income and Asset Certificate for Economically Weaker Section, Disability Certificate (in case of PwD candidates) and Declaration in Form-"A" under Rule 5(l) of the Assam Public Services (Application of Small Family Norms in Direct Recruitment) Rules, 2019 as available in the website for verification at the time to be notified later on.

7. Other Conditions:

- Those candidates who are already in Government service should produce NOC (No Objection Certificate) from the respective HoDs (Heads of Departments) at the time of the Computer/ Skill test.
- Canvassing directly or indirectly shall disqualify a candidate.
- No TA/DA will be admissible for attending the OMR based written test/ Skill test.
- There will be no preference for place of posting. However, the Government may take into consideration nearest proximity of the permanent address, need of the department/ any other requirements in public interest.
- After the selection, allocation of Departments/ Posts shall be on the basis of their merit and post carrying higher Grade Pay. This shall be in conformity with all existing reservation rules.

**Sd/- Secretary,
State Level Recruitment Commission for Class-III Posts
Assam Administrative Staff College,
Jawaharnagar, Khanapara, Guwahati-22**